

THE RULES OF PROCEDURE OF ANTS-RC

PREAMBLE

The e present rules (IR) accurate and complete l es statutes of ANTS-RC .

Title I : General provisions

1. Creation

Article 1st : He created ée Republic of Congo, an association professional apolitical and non-profit governed by the law of 1st July 1901 and its implementing decree of 16 August 1901 called " **NATIONAL ASSOCIATION OF SOCIAL WORKERS THE REPUBLIC OF CONGO** "in acronym **ANTS-RC** .

2. Character :

Article 2 : ANTS-RC is an association of a professional nature made up of qualified and assimilated workers (all the personnel of the ministry in charge of social affairs subject to the law N ° 009/88/23 - 05 - 1988 bearing code of ethics health and social affairs professions in the Republic of Congo).

3. Duration

Article 3 : The ANTS-RC has an indefinite duration.

4. Seat Social

Article 4 : the registered office of the Association is fixed in Brazzaville, provisionally at the Circum nscri ption of Social Action of **Moungali** . It can be moved in t out place by a decision of the A ssembly G eneral.

5. Currency

Article 5 : the ANTS-RC 's motto is "Solidarity * Respect * Development."

6. Emblem

Article 6 : ANTS-RC's emblem is the map of Congo in the background of the acronym ANTS-RC

Chapter 2 : Goal and Objectives

Goal

Article 7 : The ANTS-RC is designed to enhance the s profession s social work through the lines and innovative, effective and efficient prevention, protection, support and promote the empowerment of people and vulnerable groups.

Goals

Article 8 : The Association aims to :

- v ulgariser the social work profession in Congolese society ;
- to support social workers in the exercise of their profession ;
- p romote from social workers respect for human values and ethical rules ;
- c ontribuer to prevention, protection, care and promotion decision to empower vulnerable individuals and groups in partnership with other stakeholders.

Part II : Organization

Article 9 : The Association has for organs :

The General Assembly (GA) ;

The Executive Board (BE) ;

The Control and Evaluation Commission (CCE).

Article 10 : the General Assembly

It is made up of all the members of the ANTS-RC.

Article 11 : The Executive Bureau

It is made up of:

- a President
- a Secretary General
- a Deputy Secretary General
- a Treasurer

Section 1 2 : the Europea one control and evaluation consisted of :

- a President
- a (e) filler (E) control , monitoring and evaluation
- a reporter

Title III : A ttributions

Article 13 : The General Assembly of ANTS-RC is the decision-making body for the latter. It deliberates on questions relating to the management of ANTS-RC, in particular on :

- l was changing or amen Dement statutes and regulations interiors ;
- the e budget ;
- the e observance of righ ts of social workers and are ethical rules ;
- the art programs of activities ;
- the art reports or states financial and administrative of ANTS-RC ;
- the e report of the Audit Committee and evaluation ;
- the election of the members of the executive board and of the control and evaluation commission ;
- the art of suspension or expulsion penalties ;
- the art protocol are in partnership with national agencies and international ;
- the art decorations in respect of a or of several of its members ;
- the e transfer of the registered office, etc.

Article 14 : the Executive Board , the body responsible for executing decisions approved by the GA. It ensures the functioning of the ANTS-RC between two GAs.

Arti cle 15 : The P resident of BE is responsible for :

- has ssur st coordination ANTS-RC activities ;
- o rdon dinner expenses of a ssociation ;
- r eprésenter ANTS-RC in all acts of civil life ;
- v nsure to e xecution decisions of the GA.

Art icle 16 : The **Secretary-G eneral** is responsible for :

- ensure to the application of art-laws and the regulations i ntérieur of ANTS-RC ;
- manage the administration of the association ;
- keep the Special Register up to date (article 5 of the law of 1901) ;
- plan the actions of ANTS-RC.
- manage communication and human resources

Article 17 : The Deputy Secretary General assists the Secretary General in the exercise of his functions . In the absence of the latter, the Deputy Secretary General replaces him .

Article 18 : L e T REASURER is responsible for :

the financial and accounting management of ANTS-RC. Among other things, it is responsible for :

- establish the provisional budget ;
- ensure the accounting management of the Association (ensures the keeping of the books of accounts in particular receipts and disbursements) ;
- prepare the ANTS-RC annual financial report ;
- manage equipment

Article 19 : the Commission monitoring and evaluation is a monitoring body and to review the management of the ANTS-RC.

It is made up of :

- a President ;
- one responsible for control , monitoring and evaluation ;
- a (E) Rapporteur.

Article 20 : the **P resident** of the CEC is responsible for :

- coordinate the control, monitoring and evaluation actions of the ANTS-RC and report on them to the General Assembly by means of a report ;
- issue constructive opinions and proposals to the Executive Board

Article 21 : the Control, Monitoring and Evaluation Officer is responsible for :

- p LANNING and executes r control actions, monitoring and evaluation of the ANTS-RC .

Article 22 : The Rapporteur is responsible for :

- prepare the CEC report to present to the General Assembly .

Title IV : Mechanisms for the election of members

Article 23 : Any candidate to be elected to the BE and the CEC must fulfill the following conditions :

- ê be an active member of the ANTS-RC, committed to the common good ;
- Have the experience , the competence and have the managerial capacities ;
- Be able to work in a team ;
- Be efficient, honest and honest ;
- Have a listening spirit, an open-mindedness and demonstrate availability for ANTS-RC activities ;
- Enjoy all of their civil rights.

Article 24 : T out member of the executive office and the CEC is elected for a term of three (3) years renewable once. Voting is done by ballot secret except for the vote on the budget.

Article 25 : Any member of the ANTS-RC is free to choose his candidate based on his proven and assumed qualities and skills .

Title V : Discipline

Rights and duties

Article 26 : Every member has the right to:

- ed read and to be elected to the various organs of the ANTS-RC ;
- e xprimer freely his opinions at general meetings and assemblies ;
- resign freely.

Article 27 : every member has the duty to :

- regularly pay their statutory and extra-statutory contributions ;
- p articipate the various activ ities programmed ANTS-RC.

Title VI : Faults and sanctions

Article 28 : are considered s as faults at ANTS-RC :

- the non-payment of statutory rights ;
- Indiscipline (non-compliance with hierarchy and internal regulations) ;
- Sabotage of the association's property

Article 29 : any member who violates the provisions of the internal regulations may be subject to the following sanctions :

- warning
- blame

- suspension
- striking off

Title VI I : Final provisions

Article 3 0 : amendment of these rules falls within the competence of the General Assembly .

Article 3 1 : these internal regulations take effect from the date of their adoption and will be published wherever necessary.

Done in Brazzaville, May 26, 2020
The general Assembly