



**ASSOCIATION OF SOCIAL WORKERS IN MALAWI-ASWIM**

**MINUTES OF ASWIM NATIONAL EXECUTIVE COMMITTEE  
[NEC] EXTRAORDINARY MEETING**

**7<sup>th</sup> May 2026**

**MINUTES OF ASWIM NATIONAL EXECUTIVE COMMITTEE [NEC]  
EXTRAORDINARY MEETING**

- Date: 7<sup>th</sup> May 2026
- Mode: Virtual
- Time: 7:30pm

**1.0 ATTENDANCE**

- Joseph Kalelo – ASWIM NEC President
- Magret Mwale- ASWIM Vice President
- Derrick Mwenda – ASWIM NEC General Secretary [GS]
- Debra Nthala-ASWIM Vice GS
- Happy Chawawa – ASWIM Treasurer
- Hard Chatsika – ASWIM National Coordinator
- Tawonga Kafunda – ASWIM NEC Member
- Collins Simkonda- ASWIM NEC Member
- Elinat Chirwa- ASWIM NEC Member

**Apologies**

- Lawrence Matiti

**2.0 Agenda**

- i) Nomination of ASWIM President for IFSW Africa Regional Vice President Position**
- ii) Update on ASSWIM-UNICEF Funding**
- iii) AOB**

**3.0 OPENING**

- The meeting was called to order by the President who welcomed all members.
- He briefed members that the purpose of the extraordinary meeting was to

ASWIM's interest to contest for the Position of IFSW Africa Regional VicePresident position at the upcoming elections in Kenya. Additionally, the meeting was convened to update members on the UNICEF funding on Strengthening Social Service in Malawi which ASWIM was preparing.

- The Agenda was adopted by members

### **3.0 MATTERS DISCUSSED**

#### **3.1 Nomination of ASWIM President for the Position of IFSW Africa Regional Vice President**

3.1.1 The president briefed members that at the forthcoming conference in Nairobi, there will be elections for IFSW Offices bearers and one of the existing positions is Africa Regional Vice President

3.1.2 The President further said that he had submitted nomination for the position and that while a letter of support from the association (signed by the Vice President and the General Secretary) had been submitted, the NEC's resolution as proof of the same had not been submitted

3.1.3 It is for this reason that the meeting was convened in order for the NEC to discuss ASWIM's candidature for the stated position

3.1.4 The President briefed members that the term of office for the position of Regional Vice President is Four Years (with possibility of re-election for another four years hence a maximum of eight years.

3.1.5 He also briefly explained the expected roles and responsibilities as per the position description.

#### **3.2 Comments and Observations from Members**

3.2.1 Members discussed that the election presents a significant opportunity to raise Malawi's profile at the global stage

3.2.2 Coming at a time when Malawi will be hosting the 2027 IFSW Africa Region Conference, members noted that if successful, the position presents a good visibility platform for the Association

3.2.3 However, Members sought clarification on the following issues:

3.2.4 Who is eligible to vote and the voting process

3.2.5 Clarification on NEC's role following the submission of nomination

3.2.6 Clarification on what happens if one is elected- do they maintain their position at the local association?

3.2.7 In response, it was clarified that voting is done by representatives from each IFSW paid-up member association. Local NEC members except their representative are not eligible to vote

3.2.8 Regarding the NEC's role, it was mentioned that while Candidature is personal, members will help with thoughts, ideas and strategies on how to campaign if such opportunity will provided

3.2.9 Regarding what happens once a member of the association is elected into a Global or Regional Position, it was mentioned that clarification will be sought from the IFSW is one maintains their position at local level

#### **4.0 RESOLUTION**

4.1 The ASWIM NEC unanimously resolved to endorse the President to contest for the position of IFSW Africa Regional Vice President.

#### **5.0 UNICEF Funding Proposal**

5.1. The GS updated members that the funding proposal to UNICEF is in its final stage.

5.2 Because there will be no time to prepare for roll out of activites once disbursement is done, members agreed to meet in order to develop a strategy for implementing the activities.

5.3 Members agreed to meet next week to discuss the approved proposal and plan for implementation.

5.4 The Treasurer, the General Secretary and the National Coordinator were tasked to communicate and lead the meeting

#### **6.0 ANY OTHER BUSINESS [AOB]**

##### **6.1 Catholic Relief Services (CRS) Courtesy Call**

**6.1.1** The National Coordinator informed members that the planned courtesy call with CRS was postponed and will be rescheduled for next week.

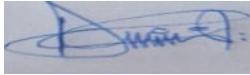
6.1.2 A new date will be communicated.

#### **7.0 CLOSING**

7.1 The President thanked all members for attending. Members were urged to attend the next NEC meeting to discuss the final approved UNICEF funding proposal and implementation plan.

7.2 There being no further business, the meeting was adjourned at 8:30pm



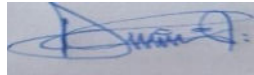

**Minutes recorded by: Derrick Mwenda, General Secretary: Signature**







**Minutes approved by: Joseph Kalelo, President:**



**7.0 ENDORSEMENT OF MR JOSEPH KALELO BY NEC FOR IFSW AFRICA REGION VICE PRESIDENT**

No	NAME	POSITION	SIGNATURE
1.	Joseph Kalelo	ASWIM President	
2.	Magret Mwale	ASWIM Vice President	
3.	Derrick Mwenda	ASWIM GS	
4.	Debra	ASWIM Vice GS	

5.	Happy Chawawa	ASWIM General Treasurer	
6.	Tawonga Kafunda	ASWIM NEC Member	
7.	Collins Simkonda	ASWIM NEC Member	
8.	Elinart Chirwa	ASWIM NEC Member	
9.	Hard Chatsika	ASWIM National Coordinator	