

Original French text:



STATUTS ET REGLEMENTS INTERIEURS

Guinean Association[+ Contribute a better translation](#)

INTERNAL STATUTES AND REGULATIONS

OF

The Guinean Association of Social Workers (AGTS) 2017

TITLE I: NAME - PURPOSE - HEAD OFFICE - DURATION - COMPOSITION

Article 1: denomination

It is based on the provisions of Law L-2005/013 / AN / DE 4 JULY 2005 establishing the association regime in guinea, a non-governmental, apolitical and social organization called: Association Guineenne Of AGTS Social Workers.

Article 2: Purpose

The AGTS aims to:

1. Munir supports social workers in the exercise of their profession.
2. Repr e Senter views of workers on topics of inte r t ê sociopolitical And at national and international level
3. R e glementer the exercise of ctivityreport social work and r e ly gir its members in accordance with these bylaws and regulations to serve and prot é ger the inte r t ê public;

4. To end, maintain, develop and enforce standards of the ontology;
5. Public awareness of its role and the role to social work and to communicate and collaborate with other organizations to promote its interests, including the publication of the articles;
6. To encourage studies in every matter of social work and provide the assistance and resources to press the need necessity.

Article 3: Headquarters

The headquarters of the Guinean Association of Social Workers (AGTS) is established in Conakry and may be transferred by decision of the National Executive Board after ratification by the General Assembly.

Article 4: Duration

The duration of the association is unlimited.

Article 5: Composition

The association consists of:

- a. Founding members;
- b. Members of old students;
- c. Members of honors;
- d. Active members

TITLE II: ACCESSION - MEMBERSHIP - CONTRIBUTIONS - PARTNERSHIPS - RADIATIONS

Article 6: accession

To join this association, you must complete the membership form and adhere to the present rules and regulations.

Article 7: Member - Contributions

Founding members, all took part in the work of the general assembly of the AGTS with professional

qualifications in terms of social work recognized by Ministry of the national education system.

Members of honor are those who have rendered services to the association which have been particularly appreciated by the governing bodies. They are exempted from membership fees and also the right to vote at the general meeting.

All those who pursue training in terms of social work are called student members. Member students are not allowed to vote.

Active members are all committed to respecting the code of ethics of social work, to pay an annual subscription of an amount fixed annually by the general assembly and who participate in the activities of the association.

Article 8: Partnership

The AGTS may be in partnership with other organizations and institutions pursuing the same goals while maintaining its autonomy.

The decision to be in partnership with an organization falls under the competence of the national executive board acting by a two-thirds qualified majority.

Article 9: Radiation

In this association, membership is lost by:

- a. The decision of a Member
- b. The démission of a member
- c. The exclusion of a member.

TITLE III: ORGANIZATION - AWARD - FUNCTIONING

Article 11: Organization

The governing bodies of the AGTS are:

1. The assembled general ordinary
2. The assembled general extraordinary;

3. The former national e cutlf office;
4. Offices such damages as e r e gionaux;
5. The police account.

Article 12: Ordinary General Assembly

It includes all members of the association in whatever capacity they may be. It meets every year at least once.

At least one week before the date fixed, the members of the association shall be convened by the Secretary-General. The agenda appears on the convening notices. The president, assisted by the members of the executive board, presides over the assembly and presents the moral situation or the activity of the association. The treasurer reports on his financial management and submits the annual accounts (balance sheet, income statement and appendix) to the approval of the meeting. The General Assembly fixes the amounts of the annual fees and the membership fee to be paid by the different categories of members.

Only items on the agenda can be considered. Decisions shall be taken by a majority vote of the members present or represented. After the exhaustion of the agenda, the outgoing members of all the members, including those absent or represented, shall be re-elected.

Article 13: Extraordinary General Assembly

If necessary, or at the request of half plus one of the registered members, the chairman may convene an extraordinary general meeting, in accordance with the provisions of these articles of association, and only for the amendment of the articles of association. The terms of the meeting are the same as for the ordinary general meeting. The deliberations shall be taken by a majority of the members present.

Article 14: The National Executive Board

The AGTS is managed by a board of members elected for three years by the General Assembly. Members may be re-elected only once.

In the case of vacancies, the office provisionally provides for the replacement of its members. They shall be replaced by the next general meeting. The powers of the members so elected shall expire upon the expiration of the term of office of the replaced members.

The Executive Board shall meet at least once every three months, at the invitation of the Chairman or at the request of a quarter of its members.

Decisions shall be taken by a majority vote. In the event of a vote, the chairman shall have the casting vote. Any member of the Bureau who, without excuse, has not attended three consecutive meetings shall be considered as having resigned.

The National Executive Committee is responsible for:

- to plan, coordinate, evaluate and oversees all programs nationally
- promote or allow the creation of new branches regionally and carry its various projects;
- to strike and suspend a member when it commits a serious offense that goes against the presents the statutes and the code of ontology of social work.
- Pronounce the cancellation or suspension of a member by written for that it is explained or details outside the office. This explanation may be extended writing or in speech.

Article 15: Composition of the Bureau

The National Executive Board is composed of:

- A President
- A Vice President
- A DFO MONETARY POLICY REPORT general
- A DFO MONETARY POLICY REPORT general Assistant
- A treasurer

The more the presidents of the regional offices.

Article 16: Regional Executive Offices

They are composed as follows:

- A DFO MONETARYPOLICYREPORT g eneral
- A DFO MONETARYPOLICYREPORT g eneral Assistant
ral
- A Tr é treasurer

And two more members

Article 17: Auditing

It is responsible for auditing the accounts of the association, providing reports of its activities to the assembly, legally guaranteeing and protecting property rights and at all times checking the documents held by the treasurer for transparency in management. It is composed of five members.

POWERS

Article 18: The President

The role of the president is to:

- E nsure the running of the association: administration, logistics, human resources, management of ed team.
- R epr ed Senter association aupr e s s partners to communicate in his name in the press, the m é dias, to adh e rent.
- A gir justice or e splitting s inte r ê costs of the association.
- Pr é Senter's annual report all ctivityreport s the AGTS to the A nnual M e G eneral at the end of the ye a r.
- A crack r holding r e m e uni ons and not the d é fight.

He is the co-signer of the AGTS bank account.

Article 19: The Vice President

He assists the President in all the tasks mentioned above.

He replaces him in case of impediment.

Article 20: The Treasurer

The Treasurer is responsible for finances and accounts.

- is responsible for the financial policy defined by the General Assembly;
 - outlines the objectives of the expenditure to be incurred to carry out the program of activities;
 - proposes the objectives to be achieved in terms of resources (money entry);
 - establishes the budget estimate and submits the choices to be made to the GA;

 - He is the responsible manager of the association's funds.
 - It is the guarantor of the accounting management of the association: it keeps the books of accounts (expenses-receipts).
 - He is concerned about financial returns: membership, contributions, grants and services and pays directly into the AGTS bank account.
 - It carries out the defined expenditure operations under the responsibility of the Executive Board: reimbursement of expenses, payment of invoices.
 - He periodically presents to the office the financial situation: the funds available, the expenses to be incurred, the revenue to be filled.
 - It draws up the annual financial report for submission to the general meeting;
- He is the principal signatory of all AGTS banking transactions.

Article 21: The post of secretary

The secretary's duties are to:

- know and enforce the statutes of the association: ensure compliance with the legal framework provided by the statutes;
- communicate any changes in the administration or the statutes of the association within a period of at least 3 months from the date of the GA;

- maintaining the Special Register (article 5 of Law 1901);
- inform the members of the association of the organization of meetings: plan and organize meetings of the association;
- reporting on meetings: taking notes to report and linking past decisions, ensuring compliance with the bylaws and being prepared to respond to any issues;
- keep the membership file up to date: archive membership forms and create a file;
- to archive and classify all documents that are useful to the life of the association;

He manages the arrival and departure letters of the AGTS.

Article 22: Deputy Secretary General:

He is the assistant to the secretary-general in the tasks mentioned above.

He replaces him in case of impediment.

Missions of the Regional Executive Offices

The members of the regional offices shall carry out all activities planned by the NEB in their respective regions in a responsible manner in accordance with the present statutes. They present the quarterly activity reports to the NEB.

Article 23: Regional Secretary

Its role is to:

- **P re sider the r e r e gionales unions;**
- **Repr e Senter ex ed cutlf national office;**
- **Facilitate ctivityreport r e s in its region.**

Article 24: Deputy Regional Secretary

He is the assistant to the Regional Secretary in the above mentioned tasks.

He replaces him in case of impediment.

Article 24: The Treasurer

Elections: c

Article 25: Types of election

The elections are held at the Annual General Meeting. There are two types of election:

- **Election General:**

It takes place at the end of the mandate of the outgoing Executive Board followed by the transfer of services to the incoming office.

- **By-election**

It takes place when a member of the executive board ceases to be a member due to:

1. In d e c e s;
2. The d é mission;
3. Radiation;
4. Unconsciousness or n 'any reason d e cid e é by e assembled eg eneral.

Prior to the by-election, the National Executive Board shall temporarily appoint a person to act as a vacant position.

Article 26: Eligibility and right to vote

Only members who are members of their dues are entitled to vote.

Any electoral member with a proven social work qualification may be a candidate in the National Executive Board elections.

Article 27: Election Procedures

The ballot is secret.

The electoral process will take place during the Annual General Meeting corresponding to the expiry of the mandate of the outgoing office. All applications for vacancies will be made by:

- An application letter containing the objective and the program of action of etailed;

- Photocopy of the card of national identity é or valid passport;
- A resume of etailed
- A criminal record
- Two photos of identity ed

An application that does not respect the conditions mentioned above, will be canceled outright. Applications will be submitted to the General Secretariat and two weeks before the AGM.

Each candidate will have 30 minutes of presentation on his program of activity in order to convince his voters.

FINANCIAL ADMINISTRATION

Article 28: Resources

The resources of the AGTS are:

- The contributions of its members;
- The income obtained from ctivityreport s or services rendered;
- Donations and bequests;
- Other resources that are not prohibited by the laws in force.

Article 29: Bank account

The AGTS bank account will be opened in a bank accredited in Guinea. Any form of money from the AGTS will be housed in the association's account. All bank checks shall be signed under the jurisdiction of the Executive Board on behalf of AGTS by the Treasurer and the President and at regional level the Treasurer and the Secretary General shall be signatories.

Copies of incoming and outgoing receipts must be filed with the Treasurer by the Treasurer.

Article 30: Appointment of Statutory Auditors

The four auditors are appointed to the General Assembly and continue until the incoming Executive Board is installed. It is up to the GA to confirm or replace them. Flat-rate bonuses will be granted to them by the AGTS and a roadmap will be established for its operation.

Article 31: Code of ethics

The AGTS has a code of ethics which, after adoption, will be given to all members of the association to serve as a guide in the exercise of social work.

The code of ethics is revised every three years. Any amendment shall take effect after it has passed by a majority of two - thirds of the voting members present at the General Assembly.

The revised code of ethics is duplicated and given to all members of the AGTS.

Article 29: Amendment of the Constitution

The initiative for the revision (amendment, modification or addition) of these Statutes belongs to the National Executive Board.

The draft revision does not become effective until after its vote at the General Assembly with the majority of two-thirds (2/3) of the voting members.

The revision of the number of terms of office of the National or Regional Executive Bureau is not on the agenda.

Article 25: Dissolution of the Guinean Association of Social Workers (AGTS)

AGTS or its branches in the regions can be dissolved only after the vote of two -Third (2/3) of the voting at the Meeting called for this purpose.

In the event of dissolution, AGTS 'own assets and funds will be transferred to one or more organizations pursuing the same objectives.

THE MINUTES OF THE GUINEA ASSOCIATION OF SOCIAL WORKERS (AGTS)

Conakry, 10 January 2016

We members of the Guinean Association of Social Workers (AGTS), meeting in a General Assembly under the chairmanship of **Mr. Mohamed Suzane Camara**, have decided to work together in favor of an active participation in social work, social emancipation, the promotion of Social justice and respect for human rights in the Republic of Guinea. It is in this respect that the draft legal documents governing the said association have been examined after discussion and amendments to the organic texts, namely:

- **The statutes and regulations inter alia have adopted by the majority of the voting members.**
- **The code of ethics.**
- **The concept note.**

During this meeting, instructions were given to the Executive Board to conduct the process of integrating the AGTS into the International Federation of Social Workers (IFSW)

The meeting was closed and adjourned at 4:15 pm.

SECRETARY GENERAL PRESIDENT

Mr Mamadou Alpha Kourouma Mr Mohamed Suzane Camara

LIST OF AGTS MEMBERS

No.	Prénoms and name	post	City
1	Mohamed Suzane Camara	President	Conakry
2	Salifou Yarie Sylla	Vice President	Conakry
3	Mamadou Alpha Kourouma	SECRETARY General	Conakry
4	Fatoumata Yarie Souar ed	DFO fl. General Assistant	Conakry
5	Yariatou Sylla	Trésorière	Coyah
6	Issiaga Damba	advisor	Kindia
7	Amadou Makagui	Member	
8	Ibrahima Sory Camara	Member	Conakry
9	Cheick Mohamed Camara	Member	Conakry
10	Alseny Kadiatou Camara	Member	Kindia

11	Bintou Fod é Fofana	Member	Kindia
12	Goureissy Bangoura	Member	Conakry
13	S âa Albert Millimono	Member	Mamou
14	Ahmadou Soumah	Member	Kindia
15	Mohamed Bangoura	Member	Coyah
16	Efr th Balamou	Member	Bok ed
17	Christophe Lamah	Member	Conakry
18	Hadja Tata Tafsir Damba	Member	Kindia
19	Zainab Bah	Member	Kindia
20	Abdoulaye Sory Bald ed	Member	Bok ed
21	Mabinty Cont ed	Member	Conakry
22	Ibrahima soumah	Member	Conakry
23	Fatoumata Cond é	Member	Conakry
24	Youssof Sylla	Member	Conakry
25	Mamadou Lamarana Barry	Member	Kindia
26	Mamadou Saidou Souano	Member	Bok ed
27	Mouctar Soumah	Member	Kindia
28	Aboubacar Soumah	Member	Conakry
29	Abdoul Aziz Camara	Member	Fria
thirty	Aly Cont ed	Member	Kindia
31	Alpha Macki Ciss é	Member	Kindia
32	Alpha Camara	Member	Boffa
33	Aboubacar M mah Camara	Member	Conakry
34	Mohamed Camara	Member	Boffa
35	Facin é Amadou Camara	Member	Kindia
36	Aboubacar Makhissa Camara	Member	Kindia
37	Amadou Keita	Member	Kindia
38	Aissata Sylla	Member	Boffa
39	Nagnouma Keita	Member	Conakry
40	Fatoumata Aboubacar Camara	Member	Conakry
41	Issiaga Camara	Member	Kindia
42	Salif M 'mami Syla	Member	Eka Dubr
43	Mamoudou Tounkara	Member	Kindia
44	Bangaly Diawara	Member	
45	Dramou Balla Destin	Member	Conakry

46	Mamaou Fofana	Member	Kindia
47	Mohamed Lamine Sylla	Member	Kindia
48	Baba Alimou Barry	Member	Conakry
49	Mohamed Tafsir Soumah	Member	Kindia
50	Fassou Mara	Member	Conakry
51	Makhissa Camara	Member	Conakry
52	Oumar Diallo	Member	Bok ed
52	Aboubacar Doumbouya	Member	Conakry
53	Aboubabacar Sylla	Member	Boffa
54	Mamady Camara	Member	Conakry
55	Ibrahima Kalil Camara	Member	Conakry
56	Sidy Cissé	Member	Conakry
57	Dj é nabou Coumbassa	Member	Bok ed
58	Sidy Mouctar Barry	Member	Kindia

▣ **Statutes and regulations Page / 13**